

UBC Library

Library Code of Conduct

Last updated: December 2019

The UBC Library is committed to fostering an environment in which respect, diversity, opportunity, and inclusiveness are valued.

To ensure the best possible environment for students, faculty, staff and community users to study, research and work, each Library user is required to adhere to the UBC Library Code of Conduct.

Library users will not:

Endanger the health, safety and security of others in the Library. Prohibited conduct in the Library includes, but is not limited to:

- Assaulting, harassing, intimidating, or threatening another individual or group. ^{i,ii}
- Engaging in behavior that is unsafe or harmful to self or others.
- Engaging in criminal activity such as theft, battery, and assault.
- Engaging in sexual activities, indecent exposure, harassment, stalking, or making unwanted or inappropriate advances. ^{iii,iv}
- Smoking (including e-cigarettes), drinking alcohol and/or using, possessing or distributing controlled substances. ^v
- Storing, possessing or using real or replica firearms or other weapons, explosives (including fireworks), ammunition, or toxic or otherwise dangerous materials on Library premises.
- ❖ In order to ensure children's safety, the Library requires that children under the age of 12 not be left unattended in the library.

Disturb or disrupt the academic and research pursuits of other library users. Prohibited conduct in the Library includes, but is not limited to:

- Creating excessive noise.
- Vending, peddling, soliciting, or petitioning in the libraries.
- Posting or distributing of notices, posters, stickers, banners, and like material, without permission. ^{vi}
- Using the Library as sleeping or living quarters.
- Audible use of cell phones in areas where they are prohibited.
- Consuming food or drink in areas where they are prohibited. This includes accepting food deliveries such as pizza or fast foods in areas where food is not permitted. ^{vii}
- Bringing animals, other than [certified guide and service dogs](#), into the Library. Service and guide dog owners must carry Government of British Columbia certification cards with

them for verification by Library staff. The Library is permitted to make exceptions to this policy for short-term events.

- Intentionally exposing others to sexually explicit or obscene images that are not for research or academic purposes. While the library supports UBC's Statement on Academic Freedom^{viii}, in order to foster a welcoming environment for all, a patron may be asked to move to an area where images cannot be viewed by others. Library employees have the right to refuse to provide technical assistance to library users with such content.
- Using or storing motorized or non-motorized wheeled devices inside the libraries, including but not limited to, bicycles, hoverboards, and scooters. These restrictions do not apply to baby strollers, mobility devices or medical assistive devices, or to university staff and contractors in the course of their work.
- Photographing individuals or groups without permission of the individual(s), or photographing for commercial purposes of library spaces without permission of Events and Film Liaison department.^{ix}
- Conducting surveys, questionnaires, or fund-raising initiatives in Library spaces without explicit permission from Library Administration.
- Acting contrary to UBC Library's support of a scent-free environment.^x In instances that raise concerns, including those involving complaints about personal hygiene, library employees may work with a patron to discuss approaches for resolving the situation.

Misuse or obstruct use of Library equipment, resources or facilities. Prohibited conduct in the Library includes, but is not limited to:

- Misusing, misappropriating, damaging, or defacing library furniture, buildings, or equipment.
- Blocking means of egress.
- Denying access to library materials through theft or deliberate misplacement.
- Defacing or damaging library materials.
- Leaving personal belongings unattended.

Consequences for breaches of the Code that may be imposed at the sole discretion of Library employees will depend on the severity of the behavior exhibited and include but are not limited to:

- Written warning or reprimand.
- Removal of personal belongings left unattended for prolonged periods. UBC Library is not responsible for loss or damage of items left unattended.
- Immediate and/or long-term restriction or prohibition of access to Library space, programs and services for a specified period decided by the unit head, in consultation with Library Administration and other relevant UBC authority.
- Fines, payment of costs or compensation for any loss, damage or injury caused by the conduct.
- Calling Campus Security and asking users to leave the Library.

Endnotes

- i [UBC Policy SC7 Discrimination](#)
- ii [UBC Respectful Environment Statement](#)
- iii [UBC Policy SC7 Discrimination](#)
- iv [UBC Policy SC17 Sexual Assault and Other Sexual Misconduct](#)
- v [UBC Policy SC2 Smoking, Vaping and Sale of Tobacco-Related Products on Campus](#)
- vi [UBC Policy UP8 Posting of Notices, Posters and Signs](#). Permission may be requested by submitting an inquiry through the "[Contact Us](#)" page on the UBC Library website.
- vii [UBC Library Food and Drink Policy](#)
- viii [UBC Statement on Academic Freedom](#)
- ix [Campus and Community Planning, Filming and Photography](#)
- x [UBC Risk Management, Scents in the Workplace](#)

Other Related Policies

- [UBC Library Food and Drink Policy](#)
- [UBC Student Code of Conduct](#)
- [UBC Policy SC14 Acceptable Use and Security of UBC Electronic Information and Systems](#)
- [UBC Policy SC1 Occupational and Research Health and Safety Policy](#)
- [UBC Policy SC13 Response to At-Risk Behaviour](#)
- [UBC Policy SC17 Sexual Assault and Other Sexual Misconduct](#)